



Peace River Municipal Library
& Art Gallery

9807 97 Avenue
Peace River, AB T8S 1H6
Phone: (780) 624-4076
Fax: (780) 624-4086
www.prmlibrary.ab.ca

Employment Opportunity Summer Reading Club Assistant

Job Summary

Under the supervision and direction of the Summer Reading Club Coordinator and the Programs Coordinator, the Summer Reading Club Assistant will be responsible for the following tasks and responsibilities:

- Prepare required materials—for crafts and games—prior to each Summer Reading Club event.
- Take part in the planning of the summer long program.
- Assist with other summer library programs.
- Promote the Summer Reading Club program to the public.
- Assist with delivering interactive programs and indoor/outdoor activities for children between 7 and 12 years old.

Qualifications

- Able to work independently as well as a member of a team.
- Enthusiastic and enjoys working with children.
- Background in summer camps will be considered an asset.
- Must be available throughout the entire employment period.
- Must be legally entitled to work in Canada.
- Must be returning to full time studies in September.

Term of Employment

May 8 – August 27, 2017, 30 hours/week

Wage: \$15.00/hr.

Please submit your cover letter and resume by email to Programs@prmlibrary.ab.ca.
Please include “SRC Assistant” in the subject line.

The deadline for applications is **5:00pm on April 6, 2017**.

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